

REPORT

DATE: February 12, 2004

TO: Administration Committee
Regional Council

FROM: Sam Mehta, Contracts Manager (213) 236-1813
Email: mehta@scag.ca.gov

SUBJECT: Contracts and Purchase Orders Between \$5,000 - \$25,000

RECOMMENDED ACTION: Information Only

SUMMARY:

SCAG executed the following contract between \$5,000 and \$25,000

- Katz, Okitsu & Associates \$24,964.00
March Inland Port Ground Access Study
Funding Source: FTA

The Executive Director executed the following Purchase Order between \$5,000 and \$25,000

- Hummingbird \$13,956.67
Software Support Renewal for PCDocs
Funding Source: Indirect Overhead

BACKGROUND:

Pursuant to the recommendations from the Best Practices Contracts Committee and KMPG, the Regional Council approved the execution by the Executive Director, Purchase Orders between \$5,000 and \$25,000 and the listing of all such Contracts and purchase orders on the agenda as information only.